

Portland Custodians' Civil Service Board
Established 1937
February 13, 2024
Board Minutes Summary

The Official Minutes of the Portland Public Schools Custodian Civil Service Board are Sound Recordings of the Meetings. The following is a summary of the February 13, 2024 meeting

A meeting of the Portland Public Schools Custodian Civil Service Board was held on February 13, 2024, via Google Meet. Mr. Frank Leavitt and Ms. Roshni Sabedra hosted the meeting remotely from their offices in the Blanchard Education Service Center, 501 N Dixon Street, Portland, Oregon. CCSB Chair Brian Caufield, Board Members Laird Cusack and Paul Hathaway, Board Secretary Jo McClain, and SEIU member Tim Curtin were also in attendance via Google Meet.

The meeting was called to order at 4:02 p.m.

OLD BUSINESS

1. Approval of Proposed Minutes of January 30, 2024

The approval of the minutes was held until the end of the meeting. The Minutes of January 30, 2024, were approved as presented.

2. Approval of Hiring List

Statistics provided by Mr. Frank Leavitt included 15 applicants, 9 who took the test, 5 who were interviewed, and 4 candidates on the hiring list. The average test score was 100%, the average interview score was 72.5%, and the overall average was 86.3%. Mr. Caufield confirmed that the Board's Rule and Regulations were followed, and the list was approved.

3. Relevant Updates if any

Mr. Leavitt reported that PPS and SEIU had met this day to being the process of updating Chapter 3 (the initial appointments rule). He updated Mr. Hathaway briefly on the recently passed ORS law, *i.e.*, the revision of the rule, updating the language from "examination" to "assessment" and changing the population threshold for a board member from 300,000 to 475,000. The group will expand the interview process and determine the best questions to meet the need of assessing the candidates. Mr. Leavitt said the group will meet every two weeks until they have a revision to offer the board. They group will also discuss Chapter 4, the promotion process.

The meeting adjourned at 4:05. The next meeting was set per the two week schedule for February 27.

Jo McClain
CCSB Secretary